

## Business Voice Feature Access Codes Star Codes Quick Reference Guide

FEATURE/DESCRIPTION	ACTIVATE	DEACTIVATE
Anonymous Call Rejection: Block All Anonymous Inbound Calls	*77	*87
Call Forwarding Always: Forward All Inbound Calls to Specified TN	*72	*73
Call Forwarding Busy: Forward Only Busy Calls to Specified TN	*90	*91
Call Forwarding No Answer: Forward Only Unanswered Calls to Specified TN	*92	*93
Call Forwarding Not Reachable: Preset Forwarding in Case of Service Outage	*94	*95
Call Waiting: Permits Secondary Calls - Audible Tone Indicator w/ Flash to Answer	*56	*57
Call Waiting Per Call: Activates/Deactivates Call Waiting on a Per Call Basis	*70	
Caller ID Blocking: Hides/Blocks Outbound Caller ID Information From Delivery	*68	*81
Caller ID Blocking (Per Call): Blocks Outbound CID Info on Per Call Basis	*67	
DND "Do Not Disturb": Rejects Calls to Call Forward Busy Handling Rules	*78	*79
Last Call Return: Automatically Dials Back Last Received Call Party	*69	
Last Number Redial: Automatically Re-Dials Last Number Called	*66	-
Com Pilot Voice Portal (All Lines): Accesses All Line/Ext VM Boxes for Account	*62	
Note: Default Password Upon Initial Login Will Be: 8642		
Voicemail Portal (Accessed Line): Accesses In Use Line/Ext VM Box	*98	
Note: Default Password Upon Initial Login Will Be: 8642		
Clear Voice Message Indicator: Clears All Current Voicemail Notifications	*99	
<b>Speed Dial 100:</b> Following stutter dial tone, enter the two digit number combination from keypad for speed dial assignment followed by the telephone number you wish to assign and then hit #. Prompt will indicate successful assignment. Dial # and then the two digit combination to place a speed dial call. Note: This feature is only available on Hosted Voice Platform.	*74	
<b>3-Way / Conference Calling:</b> Start and join two calls together for a 3-way party conference. While on a current call, hit flash, when provided new dial tone call your second party. When second party answers, join both parties by hitting flash again. Note: This is an analog only service feature.	Flash	
<b>Call Waiting Answer:</b> To answer secondary received calls while call waiting is activated, hit the flash button or double tap switch/hook receiver. To return to first calling party, hit the flash button or double tap switch/hook receiver again.	Flash	